PROPOSED T/O:

Reference Center

DATE: 10 November 1947

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

ORGANIZATION & POSITION	CIA NO.	SERVICE	15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Office of Chief																	
Chief	947	P	1														
Deputy Chief	835	P		1													
Administrative Assistant	836	CAF									1						
Secretary (Stenography)	948	CAF											1				
																	4
Total																	

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. 30-5
SEP 1947

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

CONFIDENTIAL

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

T/O:

PROPOSED

COORDINATING STAFF

DATE: 10 November 1947

ORGANIZATION & POSITION	CIA NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Chief	955	P		1													
Intelligence Officer	956	P			1	X											
Intelligence Officer	957	P					2										
Secretary (Stenography)	959	CAF												2			
Clerk Typist	882	CAF													1		
Total																	7

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

CONFIDENTIAL

FORM NO. 30-5
SEP 1947

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

Proposed T/O: ADMINISTRATIVE STAFF

CONFIDENTIAL

DATE: 12 Nov. 1947

ORGANIZATION & POSITION	CIA NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Chief		CAF															
Assistant Chief	1467	CAF							1								
Clerk	951	CAF									1						
Clerk-Steno	952	CAF											1				
Mail Clerk (Message Center)		CAF												1			
Mail Clerk (Message Center)		CAF											1				
Clerk-Messenger (Message Center)		CAF												1			
																1	
Grand Total																	7

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. 30-5
SEP 1947

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

PROPOSED T/O:

CONTACT CONTROL REGISTER

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

DATE: 10 November 1947

ORGANIZATION & POSITION	CIA NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Office of the Chief																	
Chief	1214	P			1												
Secretary (Stenography)	1215	CAF											1				
																	2
Intelligence Control Section																	
Chief	1230	P				1											
Intelligence Officer	1213	P					2										
Intelligence Analyst		P							2								
Intelligence Analyst	1210	P									4						
Intelligence Analyst	978	P															
Senior Clerk		CAF											5				
Secretary (Stenography)	979	CAF											1				
Clerk		CAF												2			
Clerk	980	CAF												3			
															2		
																	2327
Index Section																	
Chief	981	CAF															
Tabulation Project Planner	982	CAF					1										
Tabulation Project Planner		CAF							1								
Statistical Coding Supervisor	984	CAF									1						
Statistical Coding Clerk	985	CAF									1						
Tabulation Machine Operation Supervisor	987	CAF											2				
													1				
Statistical Coding Clerk	986	CAF															
Card Punch Operator	988	CAF												4			
Card Punch Operator	876	CAF												1			
Tabulating Machine Operator	872	CAF												4	4		
															1		
																	1714
Grand total																	4237

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. P 1947 30-5

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

Proposed T/O: BIOGRAPHICAL INTELLIGENCE REGISTER

DATE: 12 Nov. 1947

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

ORGANIZATION & POSITION	CIA NO.	SERVICE	15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Chief	1282	P			1												
Secy and Adm. Asst.		CAF											1				2
Intelligence Section:																	
Chief	1281	P				1											
Intelligence Officer	1008	P					1										
Intelligence Officer		P							1								
Intelligence Analyst	1278	P									2						
Intelligence Analyst	1010	P											3				
Clerk		CAF											1				
Secretary		CAF												1			
Clerk Typist	1012	CAF													3		
Clerk		CAF													1		14
Index Section:																	
Chief	1013	CAF					1										
Tabulation Project Planner	1014	CAF							1								
* Tabulation Project Planner	1015	CAF									1						
Statistical Coding Supervisor	1016	CAF									1						
Statistical Coding Clerk	1017	CAF											2				
Statistical Coding Clerk	1018	CAF												3			
Tabulation Mach. Op. Super.	1019	CAF											1				
Tabulation Machine Operator		CAF													1		
Card Punch Op. Group Leader	1020	CAF												1			
Card Punch Operator	874	CAF													2		
Total																	14
Grand Total																	30

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. SEP 1947 30-5

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

. Proposed T/O:

FOREIGN INDUSTRIAL REGISTER

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

DATE: 12 Nov. 1947

ORGANIZATION & POSITION	CIA NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
Chief		P			1												
Secretary and Adm. Asst.		CAF											1				2
Intelligence Section:																	
Chief		P				1											
Intelligence Officer		P					1										
Intelligence Officer		P							1								
Intelligence Analyst		P									2						
Intelligence Analyst	993	P											3				
Clerk	995	CAF												1			
Clerk-Typist		CAF													3		
Clerk		CAF														1	13
Index Section:																	
Chief	997	CAF					1										
Tab. Project Planner	998	CAF							1								
Stat. Coding Supervisor		CAF									1						
Stat Coding Clerk		CAF											2				
Stat. Coding Clerk		CAF												3			
Tab. Machine Supervisor		CAF											1				
Tab. Machine Operator		CAF													2		
Card Punch Group Leader		CAF												1			
Card Punch Operator		CAF													2		14
Grand Total																	29

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. SEP 1947 30-5

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

PROPOSED T/O: CENTRAL INDEX DIVISION

DATE: 12 November, 1947

ORGANIZATION & POSITION	CYA NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5/1	4	3	2	TOTAL
		P			1												
Chief		CAF				1											
Asst. Chief		CAF											1				
Secretary																	3
Central Index Section:																	
Chief (Tab Planner)	965	CAF					1										
Tab Planner	966	CAF							1								
Tab Planner		CAF									1						
Clerk		CAF											1				
Clerk-Typists		CAF													7		
														-			11
Administrative Projects Section:																	
Chief (Tab Planner)		CAF							1								
Project Planner		CAF									1						
Code Clerk		CAF												1			
Clerk-typist		CAF													1		
																	4
Requirements Index Section:*																	
Chief (Tab Planner)							1										
Tab Project Planner											1						
Code Clerk													1				
																	3
Machine Operations Section:																	
~~Chief ——— Room~~		CAF									1						
Tab Machine Supervisor	971	CAF											1				
Tab Machine Operators	872	CAF											1		3		
~~Card Punch Room Supervisor~~		CAF												2			
Card Punch Group Leader	972	CAF													6		
Card Punch Operator	873	CAF															14
																	35
Grand Total																	

*No action has as yet been taken to establish this activity

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. 30-5
SEP 1947

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

Proposed T/O: Library Division

CONFIDENTIAL

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

DATE: 12 Nov. '47

ORGANIZATION & POSITION	CIA NO.*	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	5-6/1	3-5/4	3-4/3	2	TOTAL
Chief Librarian		P		1													
Secretary and Adm. Asst.		CAF											1				2
Library Advisory Secretariat:																	
Chief (Librarian)		P			1												
Librarian		P				1											
Librarian		P					2										
Secretary	1024	CAF												1			5
Field Survey Section:																	
Librarian		P				1											
Librarian	1208	P					2										3
Bibliographic Section:																	
Chief (Librarian)	1229	P				1											
Secretary	1024	CAF												1			
Librarian	1259	P					2										
Librarian	1255	P							9								
Librarian	1261	P									8						
Librarian	1029	P											4				
Library Asst.	1030	SP												1			26
Reference Section:																	
Chief (Librarian)	1219	P				1											
Asst. Chief (Librarian)	1262	P					1										
Secretary	1024	CAF												1			
Information Unit:																	
Librarian	1263	P							1								
Librarian	1264	P									2						
Librarian		P											1				
Accessions and Files Unit:																	
Library Assistant		SP											1				
Library Assistant	1037	SP												1			
Library Assistant	341	CAF													1		
Library Assistant	1038	SP													2		
Library Assistant	342	CAF														2	
Circulation Unit																	
Librarian (Head)		P									1						
Library Assistant	1035	SP											1				
Library Assistant	954	CAF														1	
Clerk-Typist	342	CAF														1	
																	18
																Grand Total	54

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. SFP 1947 30-5

*ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

Proposed T/O: GRAPHICS MATERIALS DIVISION

DATE: 12 NOV., 1947

ORGANIZATION & POSITION	CIA* NO.	SERVICE	CLASSIFICATION GRADES 15/8	14/7	13/6	12/5	11/4	10	9/3	8	7/2	6	SP-6/5/1	SP-5/4	SP-4/3	2	TOTAL
Chief	1211	P			1												
Secretary and Adm. Asst.		CAF											1				
																	2
Pictorial Records Section:																	
Chief(Librarian)		P				1											
Asst. Chief (Librarian)		P					1										
Secretary	1045	CAF												1			
Librarian (Cataloger)	1218	P							5								
Librarian (Classifier)	1220	P									5						
Librarian		P											2				
Library Assistant	1048	SP											1				
Library Assistant	1049	SP												1			
Clerk-Typist		CAF												1			
Clerk-Typist		CAF													1		
																	19
Map Section:																	
Chief (Geographer)	1228	P				1											
Geographer	1226	P					1										
Geographer (Cataloger)	1227	P							1								
Geographer (Cataloger)	1216	P									1						
Geographer		P											1				
Librarian Assistant	1056	SP												1			
Secretary		CAF												1			
Clerk-Typist		CAF													1		
																	8
Film Section:																	
Chief (Librarian)	1209	P					1										
Librarian (Cataloger)	1221	P							1								
Librarian (Film Editor)	1222	P									1						
Library Assistant (Editorial)	1061	SP												1			
Clerk-Typist		CAF													1		
																	5
GRAND TOTAL																	34

Approved For Release 2002/06/18 : CIA-RDP84-00951R000400010016-2

FORM NO. 30-5
SEP 1947

* ENTER NUMBER WHEN POSITION IS APPROVED BY CIVIL SERVICE COMMISSION